

# NEWSLETTER

*Official student publication of Australian School of Commerce*



Australian  
School of  
Commerce



**Due to coronavirus COVID-19, ASOC has introduced flexible arrangements to deliver training ASOC will facilitate online or distance learning depending upon the requirements of students. Students who are unable to attend classes on campus will be able to study online or through distance learning.**

ASOC Will deliver quality education whilst practicing social distancing (keeping at least 1.5 metres or two arms lengths from each other), The social distancing measures applies to staff members (including trainers) while communicating with students or other



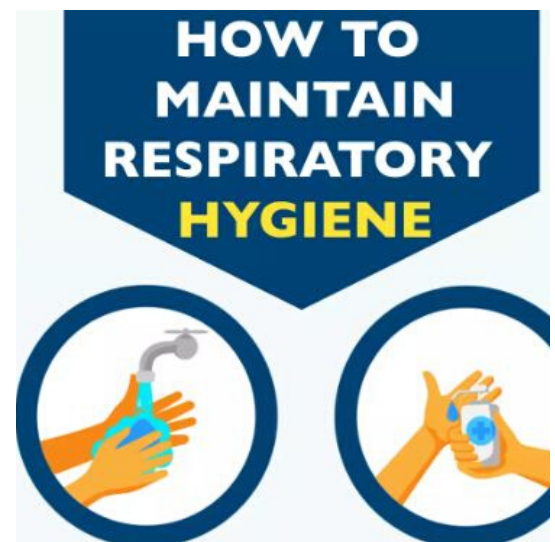


*The flexible arrangements to support students includes but is not limited to:*

- Studying Online or distance learning remotely.
- Telephonic assistance or electronic assistance.
- Providing students with additional academic resources (like books, handouts) on request, this will help students to understand components of the units as well as undertake learnings of the topics thoroughly

□ Attendance- Students are required to participate in a minimum of 20 scheduled hours of full time study. With flexible learning arrangements in place, ASOC will provide students with options to choose from online/distance learning or participating in face to face classes on campus. Students must participate in the work assigned by trainers

□ Trainers will ensure that students are participating in 20 hours of fulltime study per week by calling students and tracking the activity/ assessments given to students who are doing online/distance learning



- With flexible arrangements in place, students can also apply for:
  - Deferment or suspension of student's enrolment (case by case basis).
  - Financial support: this includes making a new payment plan as per student's needs
  - Students must call or book an appointment with the trainers/assessors if they are facing issues or difficulties.



We understand that adapting to new ways of learning during COVID-19 (Coronavirus) outbreak might be hard for some students especially during online or distance learning, hence, trainers and other staff members will be available to discuss issues or queries that students may have.

*If there are any concerns, students must contact CEO/ Training Manager by sending an email at [info@asoc.edu.au](mailto:info@asoc.edu.au) or by calling +61 424525757. ASOC will work with students to ensure they are satisfied.*