M.S Aviation Pty Ltd T/A Australian School of Commerce RTO NO. 41089 | CRICOS NO.: 03489A

Melbourne Campus: Level 4, 123-129 Lonsdale Street Melbourne, Victoria 3000 Australia Hobart Campus: Level 4, 18 Elizabeth Street, Hobart Tasmania 7000 Australia

Ph: 1300 781 194 I E: Info@asoc.edu.au I W: www.asoc.edu.au

ABN: 80 614 287 179



COVID VACCINATION FACT SHEET

Dear students,

It's been a long lockdown but CONGRATULATIONS to us all for getting through it! We can't wait to see you all back to Australian School of Commerce.

The following message outlines some information on how ASOC will reopen onsite training and what to expect when you come back into the college.

Effective 1 November 2021 all students who attend Australian School of Commerce must be fully vaccinated or have an eligible exemption certificate. You will not be permitted to enter the college unless you can show evidence of your double vaccination or eligible exemption certificate.

This requirement applies to all students attending ASOC. Note that Victorian Government directives are subject to change. ASOC will continue to monitor and update you on any future changes to vaccination requirements.

VACCINATION REQUIREMENTS Are ASOC staff double vaccinated?

Yes, they are.

Are all staff and visitors attending ASOC also fully vaccinated?

Yes. The requirement to be fully vaccinated to attend the institute applies to all staff and visitors.

Do I need to be double vaccinated to come to the institute?

Yes, you will need to show evidence of being double vaccinated to enter ASOC premises. This includes anyone over the age of 12, unless you have a Medical Exemption.

Double vaccination is required for all students attending ASOC campus as per the Victorian Government's announced changed to Victoria's Roadmap https://www.coronavirus.vic.gov.au/victorias-roadmap

COMING BACK TO THE COLLEGE

What will happen when I arrive at the college?

When you come to ASOC an admin staff will greet you.

You will be asked to hand sanitize, scan in our QR code and show your Vaccination Certificate, digital version or a hard copy printout; or a Medical Exemption. You will NOT be able to enter ASOC campus without a Vaccination Certificate or a Medical Exemption. The institute will only accept the Australian Government approved exempting.

Please ensure that you carry this evidence with you as no exceptions will be made if you cannot show that you are fully vaccinated.

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What if I have already provided evidence of my vaccination status to ASOC via email? You do not need to take further action.

How will ASOC store my personal medical data?

Our Student Management System will simply be updated to show that you have provided evidence of your vaccination/exemption status. We will delete your COVID vaccination certificate or medial exemption once our authorised staff have validated your evidence.

In order to provide a safe learning environment for you and for everyone on campus please:

- Wear a fitted mask
- Sanitize your hands upon entry
- Physical distancing 1.5 meters should be followed where practicable to ensure safety
- ♣ Bring your own cup or use plastic cups provided by the institute
- If you have visited an exposure site or have been in close contact with anyone who has, or is suspected of having COVID 19, follow the direction provided by DHHS https://www.coronavirus.vic.gov.au/case-alerts-public-exposure-sites
- ♣ If you are awaiting the results of a COVID -19 test
- ♣ Should you feel unwell or have symptoms such as cough, running nose, sore throat, shortness of breath or loss of smell or taste you should not visit the college and we recommend obtaining a COVID 19 Test.

MASK REQUIREMENTS

Where will I need to wear a mask?

Mask are mandatory indoors. This means that you will be required to wear a mask in classrooms and common areas including reception and toilets.

Questions

Who can I contact if I have questions?

You can contact admin on 1300781194 or email apply@asoc.edu.au.

Stay safe Admin Australian School of Commerce

M.S Aviation Pty Ltd trading as Australian School of Commerce Covid Vaccination Fact Sheet Version no: 1.0