Student Contact Details Change Form

Section 1 – Student Details			
Student Name:			
Date of Birth:		**Student ID.:**	
Course Code and Name:			

Section 2 – New Contact Details			
Address:			
Telephone		**Mobile**	
Email			

Section 3 – Emergency Contact Details			
Name			
Address:			
Telephone/ Mobile		**Relationship to You**	
Email			

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M.S Aviation Pty Ltd T/A Australian School of Commerce
RTO NO. 41089 I CRICOS NO.: 03489A
Melbourne Campus: Level 4, 123-129 Lonsdale Street Melbourne, Victoria 3000 Australia
Hobart Campus: Level 4, 18 Elizabeth Street, Hobart Tasmania 7000 Australia
Ph: 1300 781 194 I E: Info@asoc.edu.au I W: www.asoc.edu.au
ABN: 80 614 287 179

Privacy Statement

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2018; to ensure student is compliant with the conditions of their visas and their obligations under Australian immigration laws generally. Personal information provided by the student will be kept private and not shared with any organisation unless legally required to do so (such us personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of a student visa condition). Legally the RTO is obligated to provide student personal information to:

- o   ESOS Assurance Fund Manager
- o   The Tuition Protection Service (TPS)
- o   ACPET – Overseas Tuition Assurance Fund
- o   Commonwealth Ombudsman
- o   Department of Home Affairs (i.e. Immigration)

Student Signature:		Date:	/ /

Office Use Only:			
Processed by:		**Date:**	
SMS Updated	Yes	**No**	
PRISMS updated	Yes	**No**	

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